



# SHINFIELD INFANT AND NURSERY SCHOOL

## NURSERY (F1) APPLICATION FORM

Please ensure you have completed all sections and submit all supporting documentation as failure to do this could delay your application being processed.

Please take time to read our F1 Admissions Policy that can be found on the school's website

### SECTION 1 CHILD'S DETAILS

<b>Child's surname</b>	<b>Date of birth</b>
<b>Child's forename(s)</b>	<b>Gender (Please circle)</b>
	MALE / FEMALE

### SECTION 2 PARENT'S DETAILS

<b>First parent/carer's name and title (living at same address as child)</b>	<b>Relationship to child</b>
<b>Does this person have parental responsibility for the child?</b>	YES <input type="checkbox"/> NO <input type="checkbox"/>
<b>Home address</b>	
<b>Postcode:</b>	
<b>Which Local Authority do you pay your Council Tax to?</b>	

<b>Contact telephone numbers (This number will be used by Shinfield Infant and Nursery School if you need to be contacted)</b>
<b>Contact Email Address: (All correspondence will be sent to this email address)</b>

<b>Second parent/carer's name and title (living at same address as child)</b>	<b>Relationship to child</b>
<b>Does this person have parental responsibility for the child?</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>

<b>Does your child currently live at the above address?</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
If YES, since when?	
<b>Are you moving?</b>	<b>YES</b> <input type="checkbox"/> <b>NO</b> <input type="checkbox"/>
If YES, please give new address	
Expected date of move? _____	

**SECTION 3**

**FURTHER INFORMATION**

<b>Please indicate below by ticking the relevant boxes if any of the following are relevant to your child and this application and attach any relevant supporting documentation</b>	
<input type="checkbox"/>	Does your child have an Education, Health and Care Plan?
<input type="checkbox"/>	Is your child in the care of a Local Authority (Looked After Child)? Or has your child been previously looked after but ceased to be so because they were adopted? (Or became subject to a child arrangements order or special guardianship order) immediately following having been looked after. If you answer YES to either of these questions, you must attach all relevant documentation with this application. Please state the name of the Local Authority  .....
<input type="checkbox"/>	Is your child from a UK Service Personnel family? If you answer YES please attach all relevant documentation
<b>Additionally, does your child fulfil any of the following?</b>	
<input type="checkbox"/>	Gypsy, Roma or Traveller child
<input type="checkbox"/>	Refugee and asylum seeker child
<input type="checkbox"/>	Homeless child
<input type="checkbox"/>	Children with unsupportive family backgrounds where a place has not been sought
<input type="checkbox"/>	Young carer
<input type="checkbox"/>	Children with special educational needs, disabilities or medical conditions (but without an Education Health and Care Plan)
<input type="checkbox"/>	Application being made on the grounds of serious medical or social need

If you have ticked any of the above questions you must attach all relevant supporting information. It may be necessary to forward your application to the Fair Access Panel.

Does your child have any siblings in the same family unit already attending and continuing to attend this Early Years setting or linked school/s? If yes please give details:

#### SECTION 4 CHOICE OF SESSIONS

Core offer:

- Up to fifteen 30 hour full time funded places (for those eligible for the 30 hour funding) 8.45am-2.45pm.

Part time offer:

- Up to fifteen 15 hour funded places in the morning 8.45-11.45am
- Up to fifteen 15 hour funded places in the afternoon 12.15-3.15pm

Additional offer (once places have been allocated):

- For 30 hour places, there is an option to pay for an additional half hour between 2.45-3.15pm
- For 15 hour morning and afternoon places, there is an option to pay for a half hour lunch club between 11.45am-12.15pm (limited number of spaces available)

Please note that if your preferred sessions are full, you may be offered alternative sessions.

Please indicate your choices below by ticking the relevant boxes

Preferred number of sessions (up to a maximum of five)				
Monday	Tuesday	Wednesday	Thursday	Friday

I would like morning / afternoon / 30 hours (please circle or highlight one)

With a 30 hour entitlement I would like to pay for an extra half hour between 2.45 and 3.15pm

With a 15 hour entitlement I would like to pay for the extra half hour lunch club available

**SECTION 5      DECLARATIONS**

**I understand that the information contained in this form is subject to GDPR (*General Data Protection Regulation*) and my personal data may be exchanged with other Local Authorities, Admissions Authorities, Schools and Government Agencies where necessary.**

**I understand that any offer of a Nursery place will be based on the information I provide being accurate and correct and that Shinfield Infant and Nursery School reserve the right to withdraw any Nursery place offered if I give false or misleading information.**

**I certify that I have parental responsibility for the child named on this form and that the information I have given is correct.**

**I have read and understood the admissions arrangements and have completed and submitted any additional forms which may be required.**

**I understand if I am applying for a Nursery place under the designated area criteria I will be required to supply proof of my address to Shinfield Infant and Nursery School to verify my home address. It is my responsibility to satisfy Shinfield Infant and Nursery School that I live at the address that is stated on the form.**

Signature of Parent/ Carer

Date

**The fully completed form must be returned to the following address:**

Please provide evidence of your address in the form of a copy of a council tax bill, letter showing exchange/completion if you are moving to a new property or tenancy agreement on a rented property.

You can either provide a copy of your child's birth certificate or passport when you submit your application or it must be provided once the offer of a place has been made

**Scan and email to:**

[admissions@shinfield.wokingham.sch.uk](mailto:admissions@shinfield.wokingham.sch.uk)

**Or post to:**

Nursery Admissions,  
c/o Shinfield Infant and Nursery School,  
School Green,  
Shinfield,  
Reading,  
Berkshire  
RG2 9EH